

CONSOLIDATED BAPTIST CHURCH

Volunteer Application

Children and Youth Ministries

2010



Children's Ministry



Youth Ministry

1625 RUSSELL CAVE RD. LEXINGTON, KY 40509

General Requirements:

- **Must have compassion for children/youth**
- **Must be a Consolidated member**
- **Must be 18 years of age or older**
- **Must have completed New Member Class**

Areas of Service:

- Teachers for Sunday School
- Teachers for Wednesday Night Bible Study
- Teacher Assistants for Sunday and Wednesday
- Nursery Workers for Sunday and Special Events
- Security Team Workers (Sunday & Wednesday)
- Food Preparation Workers
- Room Preparation Workers
- Registration Kiosk Workers
- Children's Worship Workers
- Crafts Persons (Set Builders, Prop Makers, etc.)
- Other Areas of Service (Your Gifts Will Fit!)

THIS PACKET INCLUDES THE FOLLOWING:

1. WELCOME LETTER
2. SCREENING OF TEACHERS AND WORKERS FORM
3. MINISTRY INVOLVEMENT APPLICATION FOR ADULT VOLUNTEERS
4. BACKGROUND CHECK PERMISSION FORM (YOUTH LEADER REQUEST)
5. PERSONAL REFERENCE FORM (2)
6. THE PRAYERS OF MANY DEDICATED WORKERS – PLEASE JOIN US IN SERVING OUR CHILDREN AND YOUTH!

We hope you will find this application process to be *relatively* painless. We've only included those items that are necessary for the protection of our children/youth and workers. We know that working in any ministry requires dedication and commitment, so we celebrate this first step with you. If you are prepared to make yourself available, we are prepared to provide all the training and support you will need. If you have any questions or need help, feel free to contact Carol Winburn, CBC Director of Family Life, at 299-8559.



Consolidated Baptist Church

Brothers and Sisters:

We are so **excited** that you are prayerfully considering taking an active part in the Children and Youth Ministry. We have been **praying** for people like you -- people who have a real, deep **passion** to see young people reached with Jesus' message of **love** and redemption. Statistics tell us that 85% of all Christ-followers become Christians between the ages of 4-14. We have the awesome **privilege** to be a part of that great work.

We need workers! We know that God has **equipped** and **called** some of His people to work with children and youth. If that's your calling, you'll be unfulfilled until you find your place in the ministry. Everyone who **serves** in these areas of ministry must also be committed to personal growth, developing a **lifestyle** of worship, **discipleship** and evangelism. God grows us up and meets our needs as we get involved and serve others. **Yes, we dare to ask for your commitment.** God's people must be committed to Him, committed to each other, and committed to the advancement of His kingdom on earth. We need **faithful** workers who will honor God in their service. The **rewards** are so great! Souls hang in the balance. We expect **resistance** from the enemy and we expect our gracious **God** to more than meet every need.

If you're still on board, complete the Volunteer Application Packet. Give the personal reference forms to two friends who will complete and return them to the church without delay. The rest of the packet can be brought to the Family Life mailbox in the Andrew Center or mailed to: Consolidated Baptist Church, Attn: Family Life Director, 1625 Russell Cave Road, Lexington, KY 40505. We will then contact you about the next steps.

Are you still waiting? Do you have questions? Feel free to call (299-8559) or e-mail (carol.winburn@consolidatedbaptist.org) for more information.

We look forward to working with you.

In His service,

Carol Bell Winburn

Carol Bell Winburn, Director
CBC Family Life Ministries

1625 Russell Cave Rd., Lexington, KY 40505 Phone: (859) 299-8559 Fax: (859) 299-8264 www.consolidatedbaptist.org

Building God's Kingdom • Building God's People

SCREENING OF TEACHERS AND WORKERS

In order to provide a safe and secure environment for those children and youth who participate in our programs and use our facilities, the following guidelines have been established:

1. Potential teachers and workers may volunteer for service or may be personally invited to serve by the Pastor/Director of Children's Ministries/Director of Youth Ministries/Director of Family Life/Director of Discipleship and Assimilation, etc. In any case, the potential worker will participate in an interview (either by phone or in person) to determine the area in which they are best suited to minister.
2. All persons involved with any areas of our children's or youth programming will be required to complete a confidential Ministry Involvement Application before they are assigned to a class or assume responsibilities. They may also be required to attend orientation sessions in their area of ministry.
3. It is expected that all potential teachers and helpers will have participated in the life of the church including regular attendance in worship and that they will have completed New Members Orientation Class. If you became a member before New Members Classes were instituted you may be asked to complete a written testimony. Any exceptions must be approved by the Director of Children's Ministries or the Director of Ministries.
4. Reference checks and backgrounds checks will be conducted for all persons interested in working directly with children or youth at Consolidated. Those who wish to serve in support roles that do not involve direct contact with children/youth may forego the background check with approval from the Director of Children's Ministries or designee.

Please sign below to acknowledge that you were made aware of the above policy statements.

Signature of Volunteer

Date

MINISTRY INVOLVEMENT APPLICATION

This application is to be completed by applicants for any position at Consolidated Baptist Church that involves the supervision or custody of minors. The purpose of this **confidential** application is to ensure a safe and secure environment for the children and youth of Consolidated Baptist Church who choose to participate in our programs and activities. We hope you will understand that the protection and safety of our children and youth is of utmost importance. We appreciate your cooperation with us in this process.

I desire to serve in this branch: Children’s Ministry Youth Ministry

The area of service I desire is: Sunday School Wednesday Night Bible Study Nursery

Security Team Children’s Worship/PK Praise Registration Kiosk

Other: _____

PERSONAL INFORMATION

Name _____ Home Phone _____

Address _____

City _____ State _____ Zip _____

Do you have a current driver's license? Yes ____ No ____

If yes, please give: License # _____ State of Issue _____

Have you ever been accused or convicted of any crime, including an offense involving violence, child abuse or a crime involving actual or attempted sexual molestation of a minor? Yes ____ No ____

If yes, please list date and explain: (If you prefer, you may discuss your answer with the Director of Ministries rather than answer on this form.)

Do you have any medical conditions that may conflict with your involvement and/or being able to perform in this ministry? If so please list:

Please provide name of person to be contacted in the event of an emergency:

Name _____

Relationship _____ Phone: _____

CHURCH HISTORY

How long have you been a Christian? _____ years _____ months

How long have you attended Consolidated? _____ years _____ months

If less than three years, please list previous church, pastor's name and contact information.

Pastor's Name _____ Church Name _____

Church Address _____

Church Phone _____

List all previous work involving children/youth:

List any gifts, training, or other factors that have prepared you for children/youth work:

To serve in an organized ministry of Consolidated, it is necessary to have a personal relationship with Jesus Christ and to maintain a positive testimony and influence for the sake of Christ and Consolidated Baptist Church. A personal relationship with Jesus Christ means to confess that you are a sinner and repent from your sins, accepting Jesus' sacrifice on the cross as payment for your sins, and receiving new life through His name. "Therefore, if anyone is in Christ, he is a new creature; the old has gone, the new has come!" (II Corinthians 5:17) To maintain a positive testimony and influence means to be Christ like in character and love "so that you may become blameless and pure, children of God in a crooked and depraved generation, in which you shine like stars in the universe" (Philippians 2:15) "Whoever claims to live in Him must walk as Jesus did" (I John 2:6)

I have a personal relationship with Jesus Christ. Yes _____ No _____

APPLICANT'S STATEMENT

The information contained in this application is correct to the best of my knowledge. I authorize any references or churches listed in this application to give you any information (including opinions) that they may have regarding my character and fitness for work with children. I release all such references from any liability for furnishing such evaluations to you, provided that they do so in good faith and without malice. I waive any right that I may have to inspect references provided on my behalf. Should my application be accepted, I agree to be bound by the policies of Consolidated Baptist Church and refrain from ungodly conduct in the performance of my services on behalf of Consolidated Baptist Church.

Applicant's Signature: _____ Date: _____

ADMINISTRATIVE USE ONLY:

Date Received: _____ References Checked: Date _____ Initials _____

Personal Interview: Date _____ Initials _____ Position Approved: Yes _____ No _____

AOC-RU-007
 Rev. 1-10
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 Commonwealth of Kentucky
 Court of Justice www.courts.ky.gov
records@kycourts.net
 KRS 17.160



YOUTH LEADER REQUEST

MAIL REQUESTS TO :
ADMINISTRATIVE OFFICE OF THE COURTS
 Records Unit
 100 MILLCREEK PARK
 FRANKFORT, KENTUCKY 40601
 502- 573-1682 or 800-928-6381

The process to obtain the information contained in CourtNet is as follows:

Individuals serving as Youth Leaders

FAILURE TO COMPLY WITH THESE PROCEDURES WILL RESULT IN THE REQUEST BEING RETURNED UNPROCESSED. If you suspect information contained on the record is incorrect, or have any questions, please contact the Records Unit at (502) 573-1682 or (800) 928-6381.

PLEASE **PRINT OR TYPE** THE INDIVIDUAL'S INFORMATION **CLEARLY**.

SOCIAL SECURITY NUMBER: _____ DLN: _____

NAME: _____

MAIDEN NAME(S) AND/OR ALIAS: _____

DATE OF BIRTH: _____

STREET ADDRESS / P.O. BOX: _____

CITY, STATE, ZIP CODE: _____

I understand that failure to accurately provide the information requested may result in my prosecution under KRS 523.100. I have provided the basic information necessary to qualify for record processing.
 * ALL INFORMATION BELOW IS REQUIRED.

Carol Winburn

Requestor/Contact Person

Date

Consolidated Baptist Church

Agency

(859) 299-8559

Phone Number

1625 Russell Cave Rd.

Address

Carol.winburn@consolidatedbaptist.org

E-mail Address

Lexington, KY 40505

City, State, Zip

Volunteer Reference Form

Dear Applicant: Please print your name and today's date, then complete the information for the individual (not a relative) who will serve as your reference. Mail or give this form to that individual and ask him/her to complete and return it to the church in the enclosed envelope. You will need two references.

Applicant's Name: _____ Today's Date: _____

Name of Reference: _____

Mailing Address: _____

City _____ State & Zip _____

E-mail Address: _____

The applicant has applied to serve in the Children's/Youth Ministry at Consolidated. Your name was given as a **personal reference**. In order to maintain a safe and protective environment for the children/youth, Consolidated is requesting that you return this completed form regarding the character and integrity of the applicant to the above address. Your response will remain confidential. Applications to work in Children's or Youth Ministry cannot be processed until all required forms are completed and returned. THANK YOU for your timely response.

Please use the following scale to respond to questions 1-6 to the best of your knowledge. Feel free to add additional comments on the back.

1—Low 2—Below average 3—Average 4—Above average 5—Excellent

- | | | | | | |
|--|---|---|---|---|---|
| 1. Involvement in peer relationships | 1 | 2 | 3 | 4 | 5 |
| 2. Emotional maturity | 1 | 2 | 3 | 4 | 5 |
| 3. Ability to resolve conflict | 1 | 2 | 3 | 4 | 5 |
| 4. Commitment to task | 1 | 2 | 3 | 4 | 5 |
| 5. Ability to relate to children | 1 | 2 | 3 | 4 | 5 |
| 6. Spiritual maturity | 1 | 2 | 3 | 4 | 5 |
| 7. State how long you have known this person and describe your relationship. (Use back of form) | | | | | |

8. What are the applicant's strengths?

9. Do you have concerns regarding this person working with children directly or working in a ministry that serves children?

Yes _____ No _____ If yes, please explain. Feel free to write on the back, if necessary.

Your signature

Phone Number

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E-mail Address: _____

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Your signature

Phone Number